

MEDI BRIEF

SPECIAL EDITION: TRUSTEE ELECTIONS

AUGUST 2019

2019 Member Trustee elections

This MediBrief special edition provides information on our upcoming Member Trustee elections.

To ensure that all members are served equally, members of the Scheme elect 50% of the Board of Trustees every five years and the remaining 50% are appointed by the employers.

The Trustees hold office for a maximum period of 5 years. A formal election is usually held at the end of their term of office,

Our Election Officer



WHERE EVERY VOTE IS COUNTED

Helpdesk hours 08h00–16h00
ams@electionworx.com | 087 723 0010

where members are able to either re-elect the Trustees currently in office or elect new Trustees.

You now have the opportunity (and responsibility) to nominate and vote for the people you think are most suited to fill these positions.

We need your correct contact details

Please ensure that your contact details, i.e. cell phone number and email address, are always up to date with the Scheme so that election communication can reach you. According to our Scheme Rules, the onus is on you to keep your contact details updated.

Our new election process

In the interest of good governance, the Scheme has appointed an independent Election Officer, ElectionWorx, to execute the 2019 AMS Member Trustee elections in an efficient and cost-effective manner.

ElectionWorx will send you an invitation to nominate suitable candidates and to vote. Please look out for SMS and/or email communication from ams@electionworx.com, depending on your Scheme communication preferences, and participate in the elections.

The ElectionWorx election tool is an easy-to-use online tool; it only takes a few clicks for you to nominate candidates or vote for Trustees. You will be able to participate from any device that you usually use to access the internet. This could be your phone, your tablet or a computer.

If you do not have access to such a device, please contact the Election Officer immediately for our alternative solution for you.

Is AMS's membership ready for a digital election?

We believe that voting digitally is the easiest, most cost-effective and efficient solution for our membership because:

- Last year's digital communication survey showed that at least 76% of survey participants use one or more apps on their smartphones.
- We have email addresses for 75% of our membership and cell phone numbers for 95% of our membership.
- Our online engagement rates indicate that our membership is able to participate in a digital election.
- Members who have not provided us with a cell phone number or email address will receive individual assistance to nominate and vote and therefore will not be excluded from the election process.

ElectionWorx is an independent, secure, POPI compliant voting platform. No personal information will be shared or used for any reason other than the 2019 Trustee elections.

Important dates

Nomination phase – you are invited to nominate!	06–27 September 2019
Auditing of nomination results	07–08 October 2019
Election phase – you are invited to vote!	18 October–08 November 2019
Auditing of election results	11–18 November 2019
Announcement of the new Board of Trustees	20 November 2019

What are the responsibilities of a Trustee?

The Board of Trustees ensures that the interests of the members are protected and that the Scheme is appropriately administered. The Trustees remain responsible for all the Scheme decisions. Where the Trustees lack expertise in a specific field, they are aided by external industry experts and specialists.

The Board meets regularly to discuss investments, benefits and administrative matters. The Trustees keep the members informed regarding the performance of the Scheme investments, changes to the Rules, as well as any legislative changes that have an impact on the running of the Scheme.

It is of extreme importance that members who nominate a candidate are convinced that the nominee will be able to fulfil his/her duties, which include the following:

- Acting with due care and in good faith.
- Avoiding conflicts of interest.
- Acting with impartiality in respect of all beneficiaries.
- Undergoing training as a Trustee and staying informed about medical scheme industry matters.
- Meeting regularly to conduct the business of the Scheme.
- Approving all contractual documents, Scheme Rules and amendments to the Rules.
- Ensuring that proper financial accounts and proper records are kept.
- Monitoring investment returns and Scheme accounts.
- Reviewing the benefit structure and cost structure of the Scheme in accordance with trends in the market.
- Ensuring that the Rules of the Scheme are enforced in accordance with the Medical Schemes Act and related and/or applicable regulations.
- Giving feedback to members.

Trustees have to attend the following meetings for the year (which excludes the time to prepare for and travel to each meeting):

- Quarterly Board meetings of approximately four hours each;
- Committee meetings, which vary in frequency and duration depending on the Committee;
- Annual General Meeting; and
- Strategic planning session, which lasts a full day.



Who can be nominated?

The Scheme has approximately 8 900 principal/main members who are eligible to submit nominations and be nominated.

You can choose your nominees from your co-workers, managers, or retirees; in fact, you may nominate any Anglo Medical Scheme principal member, including yourself. If you believe that a person has the necessary knowledge, expertise, commitment to serve, and time to perform the required functions of a Trustee (and you are confident that they are able to play an active role in the Scheme affairs and uphold your interests as a member), then please nominate this person. Experience or knowledge of one or more of the following will strengthen the running of the Scheme to the advantage of all members: clinical and healthcare matters, actuarial, medical scheme funding, accounting, investment matters or legal knowledge.

Other criteria:

- Must be a principal member of AMS, in good standing with the Scheme.
- Must be mentally and physically able to perform the duties of a Trustee.
- Must be financially solvent.
- Must have a clean record – no record of dishonesty, theft, fraud, forgery or any other crime.
- Must never have been dismissed by a competent court from a confidential position owing to misconduct.
- Must never have been found guilty on any indictment or sentenced to imprisonment without the option of a fine.

If candidates are employed and accept a nomination, they must consult their employer to ensure that the required time and commitment is allowed for them to attend to Anglo Medical Scheme matters.

Nomination process

- Nominations will open on 06 September 2019.
- Only principal/main members of the Scheme are eligible to nominate and vote.
- You will receive an invitation to nominate suitable candidates via email and/or SMS from ElectionWorx. If you do not receive an email or SMS please use the form on page 4.
- After registration on <https://electionworx.com/ams>, members can nominate up to six other principal members, including themselves. Please submit your nomination(s) by midnight on 27 September 2019.
- You can also nominate via SMS. Once you receive the SMS invitation to nominate, reply to the same number with your ID number to verify that you are a principal member of AMS, followed by the name(s), and either a cell phone number or email address (for verification purposes) of the member(s) you want to nominate. Example: "5501061017184, Name of person, person@email.co.za" or "5501061017184, Name of person, 082 123 4567". Your response will be free of charge.
- All nominees will be contacted by the Election Officer and are obliged to either accept or decline their nomination. Nominees who accept their nomination will need to agree to be vetted against set criteria. The names of the nominees who meet all eligibility requirements and pass the vetting process, will be put forward for consideration during the voting process.

Who may not serve as a Board Member?

The following persons shall be disqualified from serving on the Board:

- A person who would be disqualified from acting as a director of a company in terms of the Companies Act.
- A person removed from an office of trust on account of misconduct and who has not subsequently succeeded in proving his/her innocence in a court of law.
- A person whose estate has been sequestered and who has not been rehabilitated.
- A person who has been declared by a competent court to be mentally ill or incapable of managing his/her own affairs.
- A person who has been convicted of any offence involving dishonesty, fraud or corruption.
- A person under the age of 21 years.
- An employee, director, officer, consultant or contractor of the Administrator of the Scheme or of the holding company, subsidiary, joint venture or an associate of that administrator.
- A broker.
- The Auditor of the Scheme.
- The Principal Officer of the Scheme.

More details on the duties and responsibilities are set out in the Scheme Rules and in the Medical Schemes Act. (You will find these on www.angloms.co.za > My Scheme > Scheme Rules and www.angloms.co.za > My Scheme > Industry Overview).

Voting process

- If the Election Officer receives more than six nominees, members will need to vote.
- You will receive an invitation to vote via email and/or SMS from ElectionWorx. Members without access to digital voting will be provided with an alternative.
- Members may vote for up to six candidates.
- Members can only submit their vote once. If they vote more than once, the last vote will be taken as final.
- The six candidates with the most votes will be deemed to be the Board Members elected by the members of the Scheme.
- The next candidates with the next highest number of votes will be deemed the Alternate Member Elected Trustees.



Election scoring

The accuracy of the election process will be confirmed by an independent auditor. The results will be announced and published in the MediBrief newsletter and on the Scheme website following the results announcement.

Who to contact for assistance

You may contact the Election Officer, ElectionWorx, at any time if you have questions related to the elections.

Helpdesk hours 08h00–16h00
ams@electionworx.com | 087 723 0010

Nomination form

Only to be used if you can not submit your nominations on <https://electionworx.com/ams> or via SMS, as described on page 3.

Nominations open on 6 September 2019.

- Email this nomination form to **ams@electionworx.com**, or
- Send this nomination form by fax to **086 410 9718**.
- Call the AMS Election Officer on **087 723 0010** with any questions or for assistance regarding the election process.

Your nomination(s) must be sent to the Election Officer, ElectionWorx; if it is sent to the AMS Head Office or the administrator, it will be regarded as spoilt.

PROPOSER (The person making the nomination)

I, _____ (proposer), as a principal/main member of the Anglo Medical Scheme, propose that the below nominee/s, who is/are also a principal/main member/s of the Anglo Medical Scheme, stand/s for election for a position on the Scheme's Board of Trustees. I confirm that I understand the duties and responsibilities that will be required of those elected to the board and that the nominee is financially sound, honest, reputable, reliable and competent to perform the duties of a trustee. I also understand that this nomination will be announced together with all other nominations.

Name (of proposer)			
AMS Membership Number	ID Number		
Contact Number	Email Address		
Date	Signature		

NOMINEE/S

Please provide the full name of the nominee and at least one or more of the requested details.

Name (of nominee) Must be completed	AMS Membership Number of nominee	Contact Number of nominee	Email Address of nominee
1.			
2.			
3.			
4.			
5.			
6.			

Current Trustees and Alternate Trustees available for nomination

- David Abramowitz, Anglo American employee, Gauteng
- Johannes (Joe) Coetzer, Mondi employee, KwaZulu-Natal
- Colleen Elliott, Anglo American employee, Gauteng
- Mary Farell, pensioner, Gauteng
- Sharon Hosking, Vergelegen employee, Western Cape
- Dr Charles Mbekeni, Anglo American employee, Gauteng
- Duncan McCallum, pensioner, Western Cape
- Lin Sandford, Mpact employee, Gauteng
- Campbell Mckie Thomson, pensioner, Gauteng
- Gavin Preston, pensioner, KwaZulu-Natal

More info on our current Trustees is on www.angloms.co.za

Visit www.angloms.co.za to learn more about your Scheme and benefits.

Find all previous MediBrief editions in the Info Centre > Knowledge Library.

Member Queries:

Value Care Plan: 0861 665 665, anglo@primecure.co.za

Standard and Managed Care Plan: 0860 222 633, member@angloms.co.za

Claims: claims@angloms.co.za