

2024 Member Trustee elections

Welcome to this special edition of MediBrief, where we provide you with important information about the upcoming Member Trustee elections for 2024. Your active participation is crucial in shaping the leadership of Anglo Medical Scheme, and we are excited to share the details with you.

Keep your contact details updated

To ensure you receive essential communications like these, please verify and update all of your contact details in the member area on the Scheme website www.angloms.co.za or by calling us on 0860 222 633. Accurate information is vital for timely communication, not only during the election process.

Your role in electing Trustees

To ensure all members are represented equally, you, our members, elect 50% of the Board of Trustees every five years, while the remaining 50% are appointed by our participating employers. Trustees serve a maximum term of 5 years, and an election is held at the end of their term. This is your chance to nominate and vote for individuals you believe will serve in the best interests of all our members.

Meet the Election Officer: ElectionWorx

The Scheme appointed ElectionWorx, an independent election agency, to conduct the 2024 Member Trustee elections efficiently and transparently. Please look out for communication from ElectionWorx via SMS and/or email from ams@electionworx.com, inviting you to nominate and vote. The online election tool is very easy to use, allowing participation from any internet-enabled device. ElectionWorx ensures compliance with our Rules and regulations, facilitates the entire process and audits system processes and results.

Our Election Officer



ElectionWORX
WHERE EVERY VOTE IS COUNTED

Helpdesk hours 08h00–16h00
ams@electionworx.com | 079 520 7147

Their certified processes and systems guarantee a secure environment for your participation.

Digital voting: Why it works

Our last election in 2019, conducted by ElectionWorx, proved successful, resulting in higher engagement and member participation compared to previous elections and even compared to Trustee elections of other restricted membership schemes. We believe it is the most effective solution for our membership, with 84% of members having email addresses and 96% having mobile phones. Members without digital access will receive individual assistance.

Should you not have access to digital tools to participate in the elections please contact the Election Officer immediately for alternative solutions.

Important dates

Nomination phase opens: 01 February 2024	Voting opens: 08 April 2024
Nomination phase closes: 29 February 2024	Voting closes: 29 April 2024
Vetting of candidates: 01–29 February 2024	Auditing of election results: 29 April–13 May 2024
Auditing of nomination results: 01–15 March 2024	New Trustees take up office: 22 May 2024
Ballots sent to members: 22 March 2024	

Trustee responsibilities – What is expected when taking up this role

Trustees play a vital role in safeguarding member interests, ensuring proper Scheme administration, and making informed decisions. Where the Trustees lack expertise in a specific field, they are aided by external industry experts and specialists. The Board meets regularly to discuss investments, benefits and administrative matters. The Trustees keep the members informed regarding the performance of the Scheme investments, changes to the Rules, as well as any legislative changes that have an impact on the running of the Scheme.

Some of the duties of Trustees:

- Acting with due care and in good faith
- Avoiding conflicts of interest
- Acting with impartiality in respect of all beneficiaries
- Undergoing training as a Trustee and staying informed about medical scheme industry matters
- Meeting regularly to conduct the business of the Scheme
- Approving all contractual documents, Scheme Rules and amendments to the Rules
- Ensuring that proper financial accounts and proper records are kept
- Monitoring investment returns and Scheme accounts
- Reviewing the benefit structure and cost structure of the Scheme in accordance with trends in the market
- Ensuring that the Rules of the Scheme are enforced in accordance with the Medical Schemes Act and related and/or applicable regulations
- Giving feedback to members

How much time do Trustees need to schedule for Scheme meetings?

- Meeting preparation: approximately three hours preparation per meeting
- Meeting duration: approximately four hours per meeting
- Meeting frequency: four Board meetings a year, one Annual General Meeting, one strategic planning session as well as additional meetings should the Trustee be appointed to the below Sub-Committees:
 - Management Committee: four meetings
 - Audit Committee: three meetings
 - Investment Committee: four meetings
 - Ex Gratia Committee: five meetings
 - Regional meetings: two meetings

In addition to meetings, Trustees participate in Trustee training, industry information meetings or conferences.

Who can be nominated to serve as a Trustee?

- Any main member in good standing with the Scheme, including yourself, can be nominated. This could be a co-worker, your manager or a retiree.
- Consider individuals with expertise in clinical matters, actuarial science, medical scheme funding, accounting, with investment or legal knowledge and/or other board experience.
- Nominees need to be committed to serve the Scheme and have time to perform the required functions. If the person is employed, they need to consult their employer before accepting the nomination, to ensure that they are allowed to allocate the required time and attention to this position.
- Nominees need to be financially solvent and have a clean criminal record. They cannot have a record of dishonesty, theft, fraud, forgery or any other crime. They must never have been dismissed by a competent court from a confidential position owing to misconduct. They must never have been found guilty on any indictment or sentenced to imprisonment without the option of a fine. After accepting the nomination, the Election Officer will conduct various checks and a vetting process to confirm all our Nominees are fit and proper.

Who may not be nominated to serve as a Trustee?

- A person who would be disqualified from acting as a director of a company in terms of the Companies Act
- A person removed from an office of trust on account of misconduct and who has not subsequently succeeded in proving his/her innocence in a court of law
- A person whose estate has been sequestrated and who has not been rehabilitated
- A person who has been declared by a competent court to be mentally ill or incapable of managing his/her own affairs
- A person who has been convicted of any offence involving dishonesty, fraud or corruption
- A person under the age of 21 years
- An employee, director, officer, consultant or contractor of the administrator of the Scheme or of the holding company, subsidiary, joint venture or an associate of that administrator
- A broker
- The Auditor of the Scheme, and/or
- The Principal Officer, or any employee of the Scheme

Who can nominate and vote, and how does it work?

- All main members of the Scheme are eligible to nominate and vote.
- You will receive an email or SMS (depending on your Scheme communication preferences) from ElectionWorx with an invitation to nominate. If you do not receive an email or SMS, please use the nomination form below.
- You need to register on <https://electionworx.com/ams> with the OTP or one-time pin that will be sent to you by the Election Officer. After logging in, you can nominate up to six main members of AMS, including yourself, between 1 and 29 February 2024.
- If you have received an email or SMS invite and have no access to <https://electionworx.com/ams>, you can nominate by WhatsApp or email. You need to send us your ID number so we can check that you are a member of AMS, as well as the name of your Nominee(s), with his/her cell phone number and email address.
- The Election Officer then contacts all Nominees to confirm whether they accept or decline their nomination. Once accepted, the Election Officer will commence the vetting process. The candidates that meet all requirements and pass the vetting process will be put forward for the voting process.
- If there are more than six Nominees, members will need to vote.
- The Election Officer will send you an email or SMS invitation to vote. Members without these communication tools may contact us and will be provided with an alternative method to cast their vote.
- You will find the Nominees' biographies, motivations and photos on the election portal.
- All members may vote for up to six candidates between 8 and 29 April 2024; if you change your mind after you have submitted your vote, or if you make a mistake, you may change your vote again. The last vote submitted will count.

Results and election audit

- The six candidates with the most votes will be deemed to be the Board members elected by the members of the Scheme.
- The candidates with the next highest number of votes will be deemed the Alternate member-elected Trustees.
- An independent auditor will provide us with their findings about the accuracy of the election process.
- The results of the election will be announced at the AGM and in the following edition of the MediBrief newsletter, as well as on the Scheme website.

Nomination process highlights

- Nomination phase: 01 February–29 February 2024.
- Nominate up to six candidates on the election platform: <https://electionworx.com/ams>.
- Alternative: Submit the nomination form below via WhatsApp or email, or contact the Election Officer for assistance.
- Nominees will undergo vetting.
- Accepted Nominees proceed to the voting process.

Voting process highlights

- Members can vote for up to six candidates from 08 April to 29 April 2024.
- Preferred election platform: <https://electionworx.com/ams>.
- Alternatives: Return ballots/votes via email/WhatsApp or contact the Election Officer for assistance.
- Results will be announced at the AGM on 22 May 2024.

Nomination form

Only to be used if you cannot submit your nominations on <https://electionworx.com>.

Nominations open on 1 February 2024.

- Email this nomination form to ams@electionworx.com, or
- Send a photo of this nomination form by WhatsApp to 079 520 7147.
- Call the AMS Election Officer on 079 520 7147 with any questions or for assistance regarding the election process.

Your nomination(s) must be sent to the Election Officer at ElectionWorx; if it is sent to the AMS Head Office or the administrator, it will be regarded as spoilt.

Proposer (The person making the nomination)

I, _____ (proposer), as a main member of the Anglo Medical Scheme, propose that the below Nominee/s, who is/are also a main member/s of the Anglo Medical Scheme, stand/s for election for a position on the Scheme's Board of Trustees. I confirm that I understand the duties and responsibilities that will be required of those elected to the Board and that the Nominee is financially sound, honest, reputable, reliable and competent to perform the duties of a Trustee. I also understand that this nomination will be announced together with all other nominations.

Name of proposer:	Email address:
AMS membership number:	Date:
ID number:	Signature:
Contact number:	

Nominee/s

Please provide the full name of the Nominee and at least one or more of the requested details.

Name of nominee	AMS membership number of nominee	Contact number of nominee	Email address of nominee
1.			
2.			
3.			
4.			
5.			
6.			

Current member-elected Trustees and Alternate Trustees available for nomination:

Trustees:

Colleen Elliott, Mary Farrell, Dr Frank Fox, Sharon Hosking, Nicholas Mason-Gordon, Philile Mhlongo

Alternate Trustees:

Gavin Preston, Campbell McKie Thomson

Do you have membership or Scheme questions? Contact us on the numbers and addresses listed here:

Value Care Plan: 0861 665 665 | anglo@primecure.co.za | Standard and Managed Care Plans: 0860 222 633 | member@angloms.co.za and claims@angloms.co.za

Visit www.angloms.co.za to learn more about your Scheme and benefits. Log in and find all previous MediBrief editions under My Documents > Knowledge Library